

Reference number: MATE-OKT/304-3/2025
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INFORMATION

For students of Hungarian University of Agriculture and Life Sciences about spring semester start of the academic year 2024/25

Dear Student,

I kindly inform you that the academic calendar of 2024/25 academic year is available on the website of MATE educational directorate. <https://ed.uni-mate.hu/academic-calendar>

Please note that two-factor identification is now fully implemented in NEPTUN SYS. If you have not used NEPTUN SYS since the introduction of two-factor login (e.g. you were in a passive semester), we recommend reading the following information: <https://ed.uni-mate.hu/documents/d/mate-directorate-of-education/setting-up-and-using-two-factor-authentication-in-the-mate-neptun-system-2024-04-04-pdf-6-pdf>

I. Enrolment/registration

According to the academic calendar the spring semester registration period in the Neptun system starts as listed below:

Campus	Program	Start of registration in Neptun system
Szent István Campus (Gödöllő)	all programs	3 February 2025 (Monday) 8.00 am
Budai Campus (Budapest)	all programs	3 February 2025 (Monday) 10.00 am
Kaposvári Campus (Kaposvár)	all programs	3 February 2025 (Monday) 12.00 am
Georgikon Campus (Keszthely)	all programs	3 February 2025 (Monday) 12.00 am
Károly Róbert Campus (Gyöngyös)	all programs	3 February 2025 (Monday) 12.00 am

The registration period closes on 9th February 2025 at midnight.

We kindly inform you that you may find several info at the website of Educational Directorate about enrolment, Neptun System, Academic Calendar, etc. <https://ed.uni-mate.hu/>

The newly admitted students may also find information about enrolment and registration on the website of: <https://ed.uni-mate.hu/> Study information. (Change the language to ~EN)

We would like to draw your attention to the fact that **filling in the enrolment sheet** (and for self-financed students filling in the **study contract**, too) is very important. Please, attend the enrolment appointments on the given dates and times, because you may get some information about your study and academic rules.

II. Subject registration

The the subject registration starts on 3rd February and closes on 16th February 2025. On the 11-12 February (course control period), university administrators are going to check and cancel those optional subjects, which had registered students under the limit. Subject registration **will be available**

during the course control period! Please, note, that **you cannot have an active semester without subject registration and can not register subjects without active status.**

After completed subject registration, students can check their schedule on Neptun (Studies/Class schedule)

You cannot activate your status and register your subjects if you have any unpaid liabilities in Neptun system.

For FAO, SH, SCYP and MISP scholarship holders: please note that you need to fulfill a minimum of 18 credits/semester (as an average of 2 active semesters, min. 36 credits per academic year) to remain a scholarship holder.

III. Tuition fee payment

For self-financed students, another information letter is going to be published about tuition fee payment and related requests, however the deadline for payment (and related request's submission) is going to be **17th February 2025**. Senior students might submit discount or instalment requests in Neptun system. (see <https://ed.uni-mate.hu/tuition-fee-discounts>)

IV. Access of regulation

Some of the regulations of the Student Requirements System and their annexes can be found on the University website: <https://ed.uni-mate.hu/rules-regulation1>

Useful contacts for international students: <https://en.uni-mate.hu/welcome-information> (Under **Arrival in Hungary**, select **USEFUL CONTACTS** at **MATE** or <https://telefonkonyv.uni-mate.hu/index.php?lang=en> , or <https://ed.uni-mate.hu/department-of-education>)

V. Information about MATE ID, Neptun code, password and webmail

At the Hungarian University of Agriculture and Life Sciences (henceforward MATE) the access to informatic systems happens with a unified user ID. It is called MATE ID and in case of students it is the same as Neptun ID.

The MATE/Neptun ID and the joint webmail box is automatically generated by the activated student status. However, the mailbox is inactive and cannot be used until activation.

You may activate your MATE ID at the <https://joker.szie.hu> website, the initial password is **Ne** and your birth date in format of **YYYYMMDD** (ex.: **Ne20020229**) To activate your ID, you have to change your password.

The information about information system and mailing is available here: <https://en.uni-mate.hu/mate-authentication-wifi-e-learning-email-> and <https://it.uni-mate.hu/en/levelezes>

With activation of your MATE ID, you activate your e-learning access as well.

Please, note that, when you activated your MATE ID at joker website, it is not influencing your password you had set in Neptun system. Therefore, you have got two entry with the same login name (neptun code) but maybe with different passwords.

Gödöllő, 21st January 2025

Ferenc Szalai
Educational Director