Thesis Topic Selection Guide for Students to the New Student Web Interface of the Neptun Educational Database System

The selection of **the thesis topic shall be discussed with the prospective supervisor** – ideally – **in person** or through alternative methods (phone, email, etc.) before initiating the topic selection in the NEPTUN System. The available topics can be found on the Educational Directorate's website (https://ed.uni-mate.hu/thesis-topic-application-form), where students can gather information about topics and internal supervisors. It is recommended that students visit the website before the topic selection period. Before selecting a topic in the NEPTUN System, it is strongly advised to discuss the topics with the supervisor(s) in advance, as mentioned above. The **NEPTUN System** serves **only the administrative function of topic selection**, and it **does not replace prior consultation with the supervisor(s)**!

The acceptance of the topic selection in the NEPTUN System is not automatic!

A brief overview of the process:

- **Topic application:** Topics are announced at the university level, and students can choose from the topics available for their program. There is also the option to apply for a custom topic (see later).
- **Topic assignment:** In the NEPTUN System, the approved topic selection will be recorded for each student as a thesis subject.

Topic announcements and topic selections are always tied to specific periods.

Deadlines:

- Student registration for topics: March 31, 2025, 10:00 AM April 22, 2025, 2:00 PM
- Topic applications review: 5th working day after the receipt of the topic selection, but no later than April 29, 2025
- Topic assignment: 2nd working day after the last topic selection decision, but no later than May 5, 2025

1 Students applying for a topic

1.1 Application for an announced topic

In the NEPTUN System, the topic chosen after prior consultation with the prospective supervisor shall be recorded.

To apply for a thesis topic, go to the NEPTUN TR menu under "Menu/Studies/Degree Thesis" and click the "Thesis Application Start" button.



The list of announced thesis topics appears.

	earch			TP Teszt Petya Mechanical I	Engineering B-GOD-	N-EN 444	~
Studies » Degree thesis » Thesis to	opics						
hesis topics					†↓	Filter 1	~
olgozat témavála pplication 2024/2 ril 2025 - 22 April 2025		2024/25/2 / T	hesis	Interval data	Request a	custom topic	c
Topic and title	Type	Module	Lecturer	Head			
		Module Mechanical Engineering		Head	0	Register	>
Topic and title Design of a device for the production of biodegradable plastic composite filaments for FDM 3D printing Design of a device for the production of biodegradable plastic composite filaments for	Туре		8		0	Register	

A few pieces of advice for searching the list effectively:

- It is recommended to set the Page Size to maximum, so more topics will be visible at once.
- By clicking on the $\uparrow \downarrow$ arrows on the right side, you can sort the thesis topics by various criteria.
- By opening the "Filter" on the right side, you can search based on different criteria. Currently, it is advisable to search by the "Lecturer" field or the "Topic and Title" field.

Dolgozat témavála application 2024/2 April 2025 - 22 April 2025		2024/25/2 / Th	esis	Interval data	Request a	Filter 1 ~
nnounced by my institu	ition					
Topic and title	Туре	Module	Lecturer	Head		
Design of a device for the production of biodegradable plastic composite filaments for FDM 3D printing Design of a device for the production of biodegradable plastic composite filaments for FDM 3D printing	Téma	Mechanical Engineering		0	٥	Register >
Designing the 3D printing of a part Designing the 3D printing of a part	Téma	Mechanical Engineering		0	٩	Register >
Egy alkatrész 3D nyomtatásának tervezése Egy alkatrész 3D nyomtatásának tervezése	Téma	Mechanical Engineering		0	(i)	Register >
🗮 Menu 🗸 Q Menu	search			TP Teszt Mech	Petya anical Engineering B-G	OD-N-EN 444
Studies » Degree thesis » Thesis t	topics					
Thesis topics					↑↓	Filter 1

By clicking on the title of the topic or the ⁽¹⁾ button at the end of the topic row, detailed information about the given topic will appear (if provided by the institution/supervisor). Here, you can see the name of the issuing institution, the lecturer(s), and, if available, read the more detailed description related to the topic.

Studies » Degree	thesis » Thesis topics » Design of a device for the production of biodegradable plastic composite filaments for FDM 3D printing	
-	of a device for the production of biodegradable composite filaments for FDM 3D printing	
Register Valid until	1 March 2022 -	La la
Туре	Téma	
Maximum applications		
Maximum headcount		
Departament	Institute of Technology	
Department code	MUSZK	
Module name	Mechanical Engineering	
Module code	B-GOD-N-EN-GEPES	
Module type	Training	
Description	The scope of work is to design an extruder capable of producing a material suitable for FDM 3D printing from biodegradable plastic raw material and natural fibres.	
Lecturers		
□ Name	Туре	

You can apply by clicking the blue "Register" button on the information page or at the end of the topic row.



Cancel

Register

By clicking on "Register" button in the pop-up window, a request form will appear, filled in with the details of the selected topic.

X Request fill Thesis Topic Application	Form 2024/25/2			Next page
		Thesis Topic		
		Application for Offered Form		
			Administrator's name: Request ID: \$AZONOSITO	
	Petya Teszt			
	Details of Programme:			
	Programme: Mechanical Engineering Year	of enrolment:		
	Programme level: Bachelor (BA/BSc/BProf) Stud	ly schedule: Full time training		
	Location of programme: Gödöllő			
	Specialisation(s):			
	szakirány	specialization	modulkód	
	Machine Production Technologies	Machine Production Technologies	GMBNGEPGCEN-GEP	
	Name of Host Institute: Institute of Technology	tion of biodegradable plastic composite filaments f nternal thesis advisor)	or FDM 3D printing	

If there is an independent consultant (external supervisor), their details shall also be recorded in the request form.

If you want to choose a topic that is not listed among the options, you have the possibility to choose a custom topic. You can read more about custom topic selection in the "1.2 Application for custom topic " section.

If your choice is a lecturer (supervisor) who is not on the list, you shall also follow the procedure outlined in the "1.2 Application for custom topic "section.

Please note that you can only apply for one topic at a time. You can submit a new application for another topic only after the current application has been rejected.

By clicking the "Next page" button, the completed request form will appear. If all the information is correct, you can then click the "Submit Request" button, which will finalize your application for the thesis topic. If you wish to make any corrections, you can go back to the form by clicking the "Previous Page" button.

× Request fill Thesis	Fopic Application Form 2024/25/2	Next page
	Thesis Topic Application for Offered Form	
X Request fill Thesis T	opic Application Form 2024/25/2	Previous page Submit a request
	After verifying your details, please click on the Submit Request button to finalise your submission.	\otimes
	Thesis Topic Application for Offered Form	
	Are you sure you want to submit this request? A submitted application can only be modified again if it is returned by the institution for correction. Cancel Submit a request	



The thesis topic selection process can be tracked under the "Menu/Studies/Degree Thesis" section.

🗱 🗮 Menu 🗸 🗸	Q Menu search				ieszt Petya Aechanical Engineering B-GOD-N-EN 444 V
Studies » Degree thesis					
Degree th	esis				Start new application
-	device for th posite filame	-		_	Edit title and subject heading >
The application is pending approval Registration date: 2 April 2025 at 09:54	Thesis writing	Reception	Upload	I	Judgement
Interval data	Withdraw application				
Other operations: Request details >					
Торіс	Design of a device for the p composite filaments for FD		le plastic		
Topic validity	-				
Topic code	MUSZK-B-EN-22T-0136				
Opinion giving period	1 January 2025 at 00:00 - 2	2 January 2025 at 00:00			
Organizational unit	Institute of Technology				
Show more \checkmark					

The request submitted for the thesis topic selection will appear with the relevant supervisor, who will make a decision on the topic choice. If the request is approved, you, as a student, will receive a notification (system message) in the NEPTUN System.

The topic selection process will be concluded, and at the end of the topic selection period, the thesis title will be visible under the "Menu/Studies/Degree Thesis" section.

If your request is rejected, you will be notified in the NEPTUN System. In this case, during the thesis topic selection period, you will have the opportunity to repeat the topic selection process (by selecting a new topic/supervisor and submitting a new request ("Start new application" button)).

During the topic selection period, you can track the status of your request by clicking "Details" in the "Menu/Administration/Requests" section under "Submitted Requests".

Administration » Requests	nu search		Mechanical Engineerin	; B-GOD-N-EN 444
Requests				
Complete list of available requests		15 >	Requests that have been abandoned but can be resumed	0 >
Returned for repair Requests returned by the institution to n	ectify deficiencies	0 >	Submitted requests Requests in progress or pending	2 >
O Administration » Requests » Su	ubmitted requests			
Submitted re	equests			↑↓ Filter ∨
equests in progress or pending				
equests in progress or pending Request form name	Submission time		Identifier	

Here, you will be able to see exactly whether your application has been accepted or rejected.

Status		Download request	Cancel
Under supervisor review	w	Judgement date	
-		Submission time	2 April 2025 at 09:54
		Request ID	HK-DOLGOZAT-TEMA-2024-25-2/115
Ø Supplements	0 >	Administrator	

The list of thesis topics announced for the period will also be available on the website of the Educational Directorate.

If you encounter any issues during the topic selection process, please report them via email at neptun@uni-mate.hu .

1.2 Application for custom topic

You can apply for a custom topic in the NEPTUN system in the same way as for the announced topics. To do this, you need to click on the "Request a custom topic" button in the "Menu/Studies/Degree Thesis" section.

Studies » Degree thesis >	» Thesis topics				
Thesis top	ics				↑↓ Filter 1 ∨
Dolgozat téma application 20 1 April 2025 - 22 April 2025		2024/25/2 / '	Thesis	Interval data	Request a custom topic
Announced by my	institution				
Topic and title	Туре	Module	Lecturer	Head	

In the case of selecting a custom topic, a request for the custom topic application will appear, in which you shall provide the name of the primary supervisor (internal consultant) and the topic you wish to choose. The primary supervisor shall be selected from the dropdown list.

August 18 Individual Thesis Topic Application Form 2024/25/2			
	Individual Thesis Topic		
	Application Form		
		Administrator's name: Request ID: \$AZONOSITO	
Petya Teszt			
Details of Programme:			
Programme: Mechanical Engineering	Year of enrolment:		
Programme level: Bachelor (BA/BSc/BProf) Location of programme: Gödöllő	Study schedule: Full time training		
stakirány Machine Production Technologies	specialization Machine Production Technologies	modulkód GMBNGEPGCEN-GEP	
Topic: Individual Thesis Topic		-0	
If there will be an enternal consultant: Independent Consultant name Independent Consultant workplaces Independent Consultant workplaces		3	
Date of submission of the application: 4/2/2025			

The request for selecting a custom topic will be reviewed by the primary supervisor, and a decision will be made by the program coordinator of the student's field of study. If the primary supervisor does not support the choice of the thesis topic, the request will immediately be marked as rejected, and the student can choose another topic.

2. Review / Approval of Topic Applications

(Task of the supervisor/lecturer announcing the topic and the program Coordinator)

The supervisor announcing the topic and the program coordinator have 5 working days from the submission of the topic application to review the application.

3. Topic Assignment

The topic assignments are managed by the NEPTUN Department after the deadline of the thesis topic selection period—**once a decision has been made for every application** (i.e., by the 2nd working day after the decision regarding the last topic selection request).

The assignment will only be completed if a decision has been made for every submitted topic selection request.

In case of technical questions or issues, please send an email to <u>neptun@uni-mate.hu</u>, and our colleagues will assist you.

Gödöllő, 27 March 2025. Educational Directorate